

UNIVERSITY OF CALIFORNIA, SANTA BARBARA
**Campus Food/Basic Needs Access and Security
 Implementation & Budget Plan
 PHASE II (2017-18)**

DRAFT

(Final template; Draft response)

Please submit completed campus implementation and budget plans by Friday, August 11, 2017 to: Jerlena Griffin-Desta at Jerlena.Griffin-Desta@ucop.edu

Subject Area	GFI Food/Basic Needs Access and Security
Campus	University of California, Santa Barbara
Campus Leads	<ul style="list-style-type: none"> ● Mike Miller, Assistant Vice Chancellor for Enrollment Services (Interim), Mike.Miller@sa.ucsb.edu ● Katie Maynard, Sustainability Coordinator, kcmaynard@ucsb.edu ● John Lazarus, Assistant Director, UCen Dining Services; John.Lazarus@ucsb.edu ● Thao Phan, Chair of Food Bank Committee, Associated Student Food Bank; thaophan@umail.ucsb.edu

Overview of Phase II Food/Basic Needs Access & Security

This document provides general outcomes and roles and responsibilities for Phase II of the Global Food Initiative Food/Basic Needs Access and Security (GFI F/BNAS). In addition, this document serves as the template for campus implementation and budget plans, including recommended campus outcomes and corresponding action items. Co-Chairs, Tim Galarneau and Ruben E. Canedo will review the implementation and budget plan template with each campus prior to the submittal deadline of August 11, 2017.

General Outcomes

Below are six general outcomes for the 2017-18 GFI F/BNAS efforts. These outcomes reflect implementation objectives with measurable impacts that can be reported on a campus and systemwide basis. Your submittal for FY 17-18 must build on efforts achieved and anticipated to continue from FY 16-17. Please review the general outcomes below to ensure your FY 17-18 plan incorporates all outstanding efforts to address.

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1. Prospective UC students are actively educated about food/basic needs security through targeted communications, web resources, and print materials.
2. Incoming UC students receive population-specific messaging about food/basic needs security and available resources both on- and off-campus.
3. UC students will develop food/basic needs security skills during their residential and/or freshman and sophomore years via holistic trainings, workshops, and access to resources for their success.
4. Food/basic needs insecure UC students will have access to emergency relief and campus crisis and intervention teams and resources.
5. The Food/Basic Needs institutional model will be proactively researched, assessed, evaluated, reported, and improved at both campus and systemwide levels.
6. Consistently decrease, and, eventually eliminate the number of food/basic needs insecure undergraduate, graduate, and professional school students across the UC.

Roles and Responsibilities:

Below are the abbreviated details of systemwide support for the GFI F/BNAS Phase II project efforts. This will serve to inform campus working groups and project coordination and management leaders across the University.

Role	Project Member	Responsibilities
Executive Lead	Seth Grossman UC Office of the President	<ul style="list-style-type: none"> Approves program, content, and budget
GFI Food/Basic Needs Access & Security Project Sponsor	Jerlena Griffin-Desta (Sponsor) Student Affairs UC Office of the President Eric Heng (Staff) UC Office of the President	<ul style="list-style-type: none"> Provides program oversight Supervises Food Access and Security Co-Chairs Keeps GFI program team informed
GFI Program Manager	Gale Sheean-Remotto UC Office of the President	<ul style="list-style-type: none"> Coordinates and supports Project Sponsor as needed Works with GFI communications team as needed Manages program milestones reporting with co-chairs
GFI Food Access & Security Co-Chairs	Ruben E. Canedo UC Berkeley Tim Galarneau UC Santa Cruz	<ul style="list-style-type: none"> Provide leadership and oversight for all campus coordination and implementation; report to Project Sponsor Work/consult with UCOP on systemwide engagement actions Serve as annual planning committee for CHEFS Lead campus site visits with Campus Food/Basic Needs Security working groups Plan and coordinate semi-annual systemwide Basic Needs Access and Security committee meetings Coordinate annual campus reporting process and delivers an overall project report to UCOP
GFI Campus Working Group Chairs/Co-Chairs	<ul style="list-style-type: none"> (Chair) Mike Miller, Assistant Vice Chancellor for Enrollment Services (Interim) Katie Maynard, Sustainability Coordinator 	<ul style="list-style-type: none"> Serve as appointed lead(s) through your Chancellor’s Office Participant in monthly system-wide conference calls Convene campus Working Groups and ensure the space is inclusive to all campus and community stakeholders Ensure campus working group stakeholders successfully undertake Phase II outlined action items and deliverables

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		<ul style="list-style-type: none"> • Participate in bi-annual in person system-wide meetings with additional campus delegates • Work with co-chairs through in-person and one on one calls to ensure campus success
Role	Project Member	Responsibilities
Campus Food Security Working Groups	Campus working group members: <ul style="list-style-type: none"> • Mike Miller • Diane Fujino • Sharleen O’Brien • John Lazarus • Thao Phan • Caitlin Rathe • Melissa Fontaine • Katie Maynard 	<ul style="list-style-type: none"> • Submit campus implementation plans by October 28, 2016 • Develop and implement actions and activities for: <ol style="list-style-type: none"> 1. On-campus student services and programming 2. Off-campus partnerships and engagement 3. Campus coordination 4. Systemwide coordination 5. Research and data collection • Communicate and coordinate with Co-Chairs • Provide ongoing reporting and metrics demonstrating program progress
External Relations and Communications Leads	TBD UC Office of the President UCSB Contacts: Shelly Leachman, Public Affairs and Melissa Fontaine, Food Security Coordinator, UCSB Sustainability	<ul style="list-style-type: none"> • Overall responsibility for initiative communications, including defining communication objectives and creation and execution of the communications plan • Support team leads with communications needs • Coordinate overall communications and public relations of project and connect leads with local communications resources • Monitor and manage project communication with key stakeholders
IMPAC Lead	Adam Healy UC Office of the President	<ul style="list-style-type: none"> • Communicates with IMPAC, State Government Relations and Federal Government Relations on behalf of initiative • Ensures initiative is included and consistent with UC's policy agenda

Campus Implementation and Budget Plans

The UC Food/Basic Needs Security Model includes the following five primary sections for action continuing the systems approach that we began implementing in FY 16-17:

1. On-Campus Student Services and Programming
2. Off-Campus Partnerships and Engagement
3. Research and Curriculum
4. Campus Coordination
5. Systemwide Coordination

The table below lists in eight action areas recommended campus outcomes and corresponding action items that are consistent with the five sections of the UC Food/Basic Needs Security Model Phase II funding. For each outcome and action item that your campus will address in 2017-18, indicate the measurement/evaluation tool or method that will be used to gauge the impact of the item, as well as the campus lead for that item. Last year, each campus was expected to accomplish the following activities during 2016-17:

1. Prioritize undergraduate, graduate, and professional school student engagement in the implementation of Phase II;
2. Create and operationalize a food/basic needs security website where all campus information, networks, resources, and services are centralized; and
3. Establish a structure for evaluating and reporting descriptive data (e.g., resource usage by students) and evaluation data (e.g., effectiveness of services) for each discrete basic needs resource on campus.

For 2017-2018 it is expected that you will continue efforts that began last year and have been identified as programs, activities, and communication strategies that will continue in as basic needs secure campus model. As a lead for your campus please be sure to assess outstanding action items from FY 16-17 that you anticipated adding in FY 17-18 and make note below accordingly. We will also be evaluating program sustainability beyond June 2018 that will be addressed in our FY 2018-2020 FAS-BN proposal, however, please consider how your campus funding channels will serve your overall program sustainability as you complete this.

Note that additional space is provided on page 10 to record additional campus GFI F/BNAS Phase II action items that will be addressed during 2017-18 that are not reflected in any of the eight action areas of the table.

The final campus implementation and budget plan is **due on Wednesday, August 11, 2017 to UCOP**. Email your final plan to **Jerlena Griffin-Desta** cc'ing **Eric Heng, Ruben Canedo, and Tim Galarneau**.

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Item #	Area	Outcomes	Action Items	Measurement/Evaluation	Accomplished in FY 16-17 (Yes/No)?	Campus Lead
1	Engagement of Prospective Students	1.A: Establish prospective student basic needs security committee/team/ network.	1.A.1: Identify prospective student leads for both student and staff led efforts.	All students staff and faculty can engage in the Food Security Coalition which acts as a Basic Needs Committee. Students have also self organized to create a separate Basic Needs Committee within Associated Students. Valentina Cabrera is our contact point for the student group. i.valentina.cabrera@gmail.com Valentina is also on the Food Security Coalition	Y	Food Security Coalition: Melissa Fontaine, Food Security Coordinator (Staff) Basic Needs Committee (student group): Valentina Cabrera (Student)
		1.B: Operationalize strategy, tactics, and materials for communicating with prospective UC students.	1.B.1: Update prospective student websites and materials to include basic needs security information.	Website data analytics The Admissions website did not track this data for 2016-2017, but they can do so going forward.	Y (No for analytics)	Chinelo Ufodu, Food Security Communications Intern (Student); Melissa Fontaine, Food Security Coordinator (Staff)
			1.B.2: Update prospective student outreach presentation, workshops, and training materials to include basic needs security information.	Have staff training materials been updated to include basic needs info? Total presentations planned with basic needs data: 11 Total workshops planned with basic needs info: 20	Y	Emily Hall, GFI Student Ambassador (Student); Katie Maynard, Sustainability Coordinator (Staff); and Melissa Fontaine, Food Security Coordinator (Staff)
2	Engagement of Newly Admitted Students	2.A: Establish new-admit basic needs security messaging committee/team/network.	2.A.1: Identify campus new-admit messaging leads for undergraduate, graduate, and professional school students.	Name of UG Lead: Emily Hall, UC GFI Student Ambassador and Chinelo Ufodu, Food Security Communications Intern. Name of Graduate Student Lead: Caitlin Rathe crathe@umail.ucsb.edu	Y	Various staff. Melissa Fontaine, Food Security Coordinator (Staff)

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				Name of Professional School Lead: TBD We have good relationships with the Bren School Sustainability Committee (BSSC) and can reach out to them in Fall. The Edible Campus Program has been working closely with the Gevirtz Graduate School of Education (GGSE)		
		2.B: Operationalize strategy, tactics, and materials to maximize awareness of basic needs security information for new-admit students prior to their arrival on campus.	2.B.1: Update new admit student websites and materials to include basic needs security information.	<p>Website data analytics The Admissions website did not track this data for 2016-2017, but they can do so going forward.</p> <p>Have new admit materials been updated to include basic needs info (Y/N): Y</p> <p>See the materials here: http://admissions.sa.ucsb.edu/connect/publications-and-videos</p>	Y (No for analytics)	Melissa Fontaine, Food Security Coordinator (Staff); Chelsea Boone, Assistant Director of Communications, Admissions Office (Staff)
			2.B.2: Population-specific admissions messaging for the following types of student populations: CalFresh, General, Living Off-Campus, Transfer Students, Re-Entry Students, Student Parents, and Undocumented	<ul style="list-style-type: none"> • African American: Y (Collaborating with representatives from Black Student Union to develop a strategy) • CalFresh: Y CalFresh Coalition created and working on a campaign to increase participation to 5K student enrollees • Chicanx/Latinx: Y. Partnership with SIRRC and Undocumented Student Services • LGBT: Y Partnership with RCSGD • Off-Campus/Commuter: N • Transfers: Y Presentations in Orientation and Entry Class in the 	Mostly Y	<p>Staff: Lisa Przekop, Director of Admissions (Staff)</p> <p>Diana Valdivia, Coordinator, Undocumented Student Services (Staff)</p> <p>Christine Dolan, Director, Resource Center for Sexual and Gender Diversity (Staff)</p> <p>Alex Markovich, West Campus Family Student Housing Tenants Association (Runs West Campus Pantry and Garden) (Student)</p>

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				<p>Fall</p> <ul style="list-style-type: none"> • Re-Entry: y Non-traditional Student Resource Center (Part of Women’s Center) • Student Parents: Y. West Campus Pantry and partnership with Family Student Housing • Undocumented: Y Undocumented Student Services 		Don Lubach, Associate Dean, First-Year & Graduate Student Initiatives (Staff)
			2.B.3: Brochure or insert is prepared for food and basic needs resources that are available for all incoming students through orientation and/or welcome packet materials.	Brochure/Insert: Y/N Total Count: Basic Needs Resource Guide is available online.	Y	Melissa Fontaine, Food Security Coordinator (Staff); Chelsea Boone, Assistant Director of Communications, Admissions Office (Staff)
3	First Year Experience: Food/Basic Needs Security Skills Development	3.A: Establish campus basic needs security skills development committee/team/network.	3.A.1: Identify campus basic needs security skills development experts: students, staff, faculty, and off-campus partners.	We have over 121 basic needs experts who are students, staff, faculty, and off-campus partners.	Y	Jonathan Chan, Student Engagement Intern (Student) Katie Maynard, Sustainability Coordinator (Staff), Melissa Fontaine, Food Security Coordinator (Staff), Jackie Ovalle, Health Education Specialist (Staff) Diane Fujino, Professor & Director of Center for Black Studies Research (Professor), Don Lubach, Associate Dean, First-Year & Graduate Student Initiatives (Staff) Off-Campus Partners: Evan Bauman, Calfresh Coordinator, Foodbank of Santa Barbara County; Melissa Cohen, General Manager, Isla Vista Food Co-op

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		3.B: Operationalize strategy, tactics, and materials to increase awareness and engagement by at-risk populations and general campus populations.	3.B.1: Centralize existing basic needs security skills development information and opportunities.	Website URL: http://food.ucsb.edu	Y	Chinelo Ufondu, Food Security Communications Intern (Student); Melissa Fontaine, Food Security Coordinator (Staff)
			3.B.2: Document how your working group will integrate Financial Aid workshops, resources, and commitments to advancing student "financial wellness."	Financial Wellness Strategy: Financial Aid, The Student Initiated Recruitment and Retention Committee (SIRRC), Commission on Student Well Being (COSWB), AS Food Bank, and the Food, Nutrition, and Basic Skills Program (FNBS) all offer financial aid workshops. All of those committees are collaborating and sharing curriculum through the Food Security Coalition. The Financial Crisis Response Team, brings together 13 Departments to streamline and share financial resources to help students in need. UCSB's commitment to Financial Wellness is demonstrated in our ranking of #2 in the NY Times list of campuses that do the most for low income students.	Y	Financial Aid Lead: Mike Miller, Director, Office of Financial Aid and Scholarships (Staff)

Item #	Area	Outcomes	Action Items	Measurement/Evaluation	Accomplished in FY 16-17 (Yes/No)?	Campus Lead
3 (cont'd)	First Year Experience: Food/Basic Needs Security Skills Development (continued)	3.B: Operationalize strategy, tactics, and materials to increase awareness and engagement by at-risk populations and general campus populations (continued)	3.B.3: Create campus shared calendar for food/basic needs security skills opportunities. Please identify populations served (i.e., undergraduate, graduate, all, etc.).	Website URL (if applicable): http://www.sustainability.ucsb.edu/events/ PDF URL (if applicable) in campus folder:	Y	Katie Maynard, Sustainability Coordinator (Staff)
			3.B.4: Create campus food/basic needs security website/online portal that features food/basic needs security skills development campus calendar, information, and resources.	Website URL: food.ucsb.edu	Y	Chinelo Ufondu, Food Security Communications Intern (Student); Melissa Fontaine, Food Security Coordinator (Staff)

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			3.B.5: Create campus print materials that will increase awareness and engagement with food/basic needs security skills information and opportunities. Feature print materials at offices, target population traffic areas, and general high traffic campus areas.	Materials created: Y/N Materials URL in campus folder: https://drive.google.com/file/d/0B8v9U2NKYxTnYWtCMm5GWHRfbWc/view?usp=sharing	Y	Chinelo Ufodu, Food Security Communications Intern (Student); Melissa Fontaine, Food Security Coordinator (Staff)
			3.B.6: Deliver workshops/trainings series on transitioning to community life for first-year dorm population.	Workshop/Training Created: Y/N Total offered planned: 12 in Santa Catalina Residence Hall	Y	Residential Life/Programming Lead: Tyler Miller, Assistant Director of Housing (Staff)
			3.B.7: Ensure there is an agreed upon process to provide up to date information on student access to campus food preparation and kitchen sites.	We communicate with students through this website: http://food.ucsb.edu/resources/food-nutrition/srb-kitchen-reservation		Chinelo Ufodu, Food Security Communications Intern (Student); Katie Maynard, Sustainability Coordinator (Staff); Melissa Fontaine, Food Security Coordinator (Staff)
			3.B.8: Develop and/or collaborate on facilitating hands-on cooking classes designed with the busy and budget-conscious student in mind (preferably, these workshops should be free, if cost is non-negotiable, then cost should be at a sliding scale in order to adjust to targeted populations).		Y	Faculty Leads:TBD Food, Nutrition, Basic Skills has 62 partners. Here is the list of students, staff, and community partners: https://docs.google.com/spreadsheets/d/1DEhQ1pagbEBJ6QI-oazrdvaVWQoF3R5BSGVzmikH4j0/edit?usp=sharing
			3.B.9: Identify and provide access information to spaces where students can safely keep and/or prepare/cook their food across residential and non-residential multi-use kitchens.	Have you identified all viable spaces (Y/N): Campus has 2 non-residential kitchens where students and student organizations can prepare food. Other small kitchens on	Y	Space Lead: Tyler Miller, Assistant Director of Housing, (Staff)

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				campus currently do not meet the safety standards required to obtain a food permit, but we have had preliminary conversations with Environmental Health and Safety about bringing those kitchens up to code. In addition, all 8 residence halls on campus have kitchens. All university-run apartments also have kitchens.		<p>Martiza Mejia, Associate Director, Orientation Programs, Office of Student Life for Student Resource Center (Staff). Martiza also coordinates room reservations at the Student Resource Building.</p> <p>Exploration of new spaces: Katie Maynard, Sustainability Coordinator (Staff)</p>
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Item #	Area	Outcomes	Action Items	Measurement/Evaluation	Accomplished in FY 16-17 (Yes/No)?	Campus Lead
4	CalFresh, EBT, and WIC	4.A: Establish public resources/goods/services committee/team/network.	4.A.1: Identify and recruit campus and off-campus CalFresh, EBT, and WIC partners.	<p>Document what organizations and entities are represented in your FAS-BN efforts through your committee roster:</p> <p>We have over 110 partners from 48 departments. See the full list here: https://docs.google.com/spreadsheets/d/1OnBdHI2--4P8I-uBcEiDU2fdwHB75bc17CO0v-QiNww/edit?usp=sharing</p>	620 registered	<p>Campus CalFresh Lead: Trang Vo, CalFresh Advocate; Daniel Torres, CalFresh Advocate (Students)</p> <p>Community CalFresh Lead: Melissa Cohen, General Manager, IV Food Coop</p> <p>County CalFresh Lead: Evan Bauman, CalFresh Coordinator, Foodbank of Santa Barbara County</p> <p>EBT Lead: John Lazarus, Assistant Director, UCen Dining Services (Arbor, Staff); Kristen Labonte, Assistant Librarian and Farmers Market Committee (Farmers Market, Staff)</p>

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						WIC Lead: County Health Department
		4.B: Develop strategy, tactics, and materials to increase awareness and engagement.	4.B.2: Centralize CalFresh, EBT, and WIC information on campus basic needs security website and print-materials.	Website URL: http://food.ucsb.edu/resources/financial Print Materials URL in campus folder:	Y	
			4.B.3: Target outreach efforts for qualifying and disproportionately impacted at-risk populations: independent students, LGBT+, student parents, advanced standing continuing students, and UREM.	Document identified target outreach effort channels and processes as well as any insights gained from implementation. The UCSB Food SEcurity Communications Team has developed various strategies to reach the students mentioned, such as connecting with Resident Advisors in residence halls, developing partnerships with cultural groups and campus departments such as EOP or RCSGD, attend targeted orientations such as Guardian Scholars (for students from foster youth), etc. For the complete strategy, see the UCSB Food Security Communications Plan: https://docs.google.com/document/d/17bu9_pS9Me-kVoKC7faOykPN3wwPotXBJRALfilyO-s/edit?usp=sharing	Y	Lead: Melissa Fontaine, Food Literacy Coordinator (Staff)
			4.B.4: CalFresh, EBT, and WiC application and utilization workshops/trainings.	Total workshops planned: 15 The Calfresh Team will hold workshops at the following locations: Freshman Residence Halls/ Off-campus University Housing Educational Opportunity Program AS Foodbank Women's Center LQBTQ Non-traditional Students Association	Y	Mike Miller, Director, Office of Financial Aid and Scholarships (Staff)

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				Transfer Students AS mobile foodbank distribution IV Food-Coop		
			4.B.5: CalFresh, EBT, and WIC office hours with campus and off-campus experts.	Total office hours planned: 576 hours and approximately 2,000 one-on-one student interactions	Y	Mike Miller, Director, Office of Financial Aid and Scholarships (Staff)
5	Emergency Relief	5.A: Establish emergency relief network.	5.A.1: Identify and recruit campus and off-campus emergency basic needs security services and resources providers. Ex: Develop partnerships with Campus Dining for food access and student services (e.g. Swipes, vouchers, food recovery efforts).	<p>On campus emergency services offered:</p> <ul style="list-style-type: none"> -Swipes -Meal Vouchers -Grocery Vouchers (scheduled to start in Fall 2017) -Food recovery -Financial Aid Crisis Team -AS Food Bank -Mobile food distributions -CalFresh <p>Off campus emergency services offered:</p> <ul style="list-style-type: none"> -WIC -Utility discounts and home energy upgrades -Crisis support for Mental Health, Sexual Assault, Medical care, Domestic violence, Disaster 	Y	<p>Lead per service offered: Lead per service offered:</p> <ul style="list-style-type: none"> -Swipes: Amani Alameddin, UCSB Swipes Chair (Student) -Food Vouchers: Rebecca Plotkin, Financial Aid Advisor, Office of Financial Aid and Scholarships (Staff) -Food recovery Navpreet Khabra, Food Recovery Intern (Student) -Financial Aid Crisis Team Mike Miller, Director, Office of Financial Aid and Scholarships (Staff) -AS Food Bank Rodolfo Hererra, Food Bank Coordinator and Engagement Advisor (Staff); and Thao Phan, Food Bank Committee Chair

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						(Student) -Mobile food distributions Scott Gove, Complex Coordinator, Housing and Residential Life (Staff) Off campus emergency contact: Community Action Commission
	5.B: Confirm and/or develop guiding criteria for providing student financial wellness support	5.B.1: Convene Financial Aid and Student Affairs offices to share the UC Financial Wellness strategy (in concert with UC Fin Aid) in order to document how your campus will assess "financial wellness" as well as integrate campus data on food security and basic needs support for responsive efforts.	Did you convene and share strategy (Y/N): Mike Miller, Interim Assistant Vice Chancellor for Enrollment Services and Director of Financial Aid & Scholarships, is chair of the Food Security Task Force. Financial Aid took the leadership on the Financial Crisis Team and incorporated Calfresh in their financial aid award letters. Many Student Affairs Offices are well represented on the Food Security Coalition and work with Financial Aid through the Coalition. Was adopting this strategy successful (Y/N): The New York Times recognized UCSB as being one of the top 2 colleges doing the most for low-income students. See the article here: https://www.nytimes.com/interactive/2017/05/25/sunday-review/opinion-pell-table.html	Y		Mike Miller, Director, Office of Financial Aid and Scholarships (Staff)
		5.B.2: Identify and confirm data needed to measure ongoing financial wellness	Financial Aid tracks student financial situations and aid allocated	Y		Mike Miller, Director, Office of Financial Aid and Scholarships (Staff)
	5.C: Confirm and/or develop	5.C.1: Identify supplemental funding strategies,	The Financial Crisis Response Team is able to	Y		Mike Miller, Director, Office of

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	guiding criteria & a process for providing short-term supplemental financial assistance to aid and non-aid recipients.	including CalFresh and beyond for aid and non-aid recipients--who have been found ineligible for CalFresh (after meeting with financial aid and/or Student Affairs staff).	identify additional modes of support for all students, whether they are aid or non-aid recipients, and whether they are eligible or ineligible for Calfresh.		Financial Aid and Scholarships (Staff)
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Item #	Area	Outcomes	Action Items	Measurement/Evaluation	Accomplished in FY 16-17 (Yes/No)?	Campus Lead
5 (cont'd)	Emergency Relief (continued)	5.D: Operationalize accessible and inclusive emergency food provision.	5.D.1: Establish and provide ongoing management of a campus food pantry site that is accessible and equitable for all students and provides healthy, fresh, and nutritious food choices and basic toiletries.	Have you established a campus pantry (Y/N): Two: AS Food Bank and West Campus Food Pantry. Do you have a long-term management strategy for your pantry (Y/N): Yes, The Associated Students Food Bank (a pantry) is funded through a student lock-in fee. This is a stable source of funding. The West Campus Food Pantry has minimal funding, but sources from the AS Food Bank, has dedicated space, and has the stability of support from their Tenants Union. This is still however primarily volunteer run.	Y	Rodolfo Herrera, Food Bank Coordinator and Engagement Advisor (Staff); Thao Phan, Chair of the AS Food Bank (Student); Jessica Alvarez, President of UCSB Family and Student Housing Tenants Union (Student)
			5.D.2: Evaluate and prioritize strategies for basic needs delivery options, mobile, and/or pop-up efforts for populations unable to make it out to the food distribution site.	Have you launched pop-up/mobile pantry: Y/N yes, every tuesday Do you have campus transportation to deliver pantry support: Y/N No, given the close proximity of pantries to campus and off-campus student housing. Mobile distributions also move	Y Y	Rodolfo Herrera, Food Bank Coordinator and Engagement Advisor (Staff); Thao Phan, Chair of the AS Food Bank (Student)

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				locations bringing food closer to students.		
			5.D.3: Evaluate and develop recommendations for safe transportation to offsite food access sites (i.e., campus transportation to grocery sites with regular established hours and/or mass transit municipal arrangements).	Do students have accessible transportation to healthy food access and retail sites: Y/N Have you created a transportation guide and/or online resource map for food & groceries: Y/N	Y Y	Sustainable Transportation Change Agent Team: Mo Lovegreen, Executive Officer/Director, Campus Sustainability (Staff) Chinelo Ufendu, Food Security Communications Intern (Student); Melissa Fontaine, Food Security Coordinator (Staff)
6	Crisis Resolution	6.A: Assess food/basic needs security crisis resolution network.	6.A.1: Assess existing crisis support services and how basic needs security is included in student support efforts. Be intentional in identifying all stakeholders that may include campus academic counselors/advisors, health service providers, psychologist/mental health support providers, judicial entities (e.g., academic probation, conduct, etc.), cultural centers, and campus emergency responders.	Have you assessed your campus basic needs/economic crisis team: Y/N If so, who currently is involved: What resources does your campus team have at their disposal for student support?: The Financial Crisis Response Team will work to resolve urgent financial situations through regular Financial Aid processes with the guidance and assistance of an advisor, but those that cannot be addressed in this way will be forwarded to the new Financial Crisis Response Team for review and consideration. This team will have access to limited emergency funds that will allow for one-time grant awards to be made to students in cases that cannot be resolved in other ways by existing emergency funds or Financial Aid resources. This effort was put in place to help undergraduate students as well as graduate students. Additionally, an	Y	Crisis Resolution Team Members: <ul style="list-style-type: none"> ● Alex Splan ● Andrew Vesper ● Debbie Fleming ● Erick McCurdy ● Jenny McCracken ● Katie Avila ● Katya Armistead ● Lupe Garcia ● Malaphone Phommasa ● Mario Munoz ● Mike Miller ● Patrick O'Brien ● Rebecca Plotkin ● Ryan Sims

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				emergency loan program has been established to assist international students in need. Emergency financial assistance is also available for students in the following ways: emergency housing support through the Community Housing Office, emergency loans through Associated Students or the Alumni Association, emergency relief grant through the Graduate Student Association, medical emergency fund through the Educational Opportunity Program, and the Student Medical Emergency Relief Fund through the Recreation Center.		
		6.B: Training and coordination of food/basic needs security crisis resolution.	6.B.1: Ensure campus food/basic needs security crisis support network members are trained and prepared to refer students to basic needs security networks, resources, and services.	Has your crisis resolution team been trained on basic needs: Y Our crisis resolution team was formed specifically to address basic needs. The membership of the committee is made up of all the departments that offer workshops and trainings on basic needs. The Chair, Mike Miller also shares critical data updates from the UC GFI.	Y	Mike Miller, Director, Office of Financial Aid and Scholarships (Staff)
7	Off Campus Partnerships	7.A: Establish off-campus food/basic needs security experts, services, and resources network.	7.A.1: Identify and document community partners (i.e. NGOs, Food Banks, etc.) that will participate in Phase II campus F/BNAS Working Group efforts.	Include all community partners in your 17-18 committee roster: Our Food Security Taskforce (the steering committee) was intentionally kept small, so we only have one community partner, Isla Vista Food Cooperative. Our Food Security Coalition has several more community partners including but not limited to SB County Food Bank, Community Environmental Council, etc. We will update the representation on our Coalition with the 17-18 Final report.		Community partners: --Foodbank of Santa Barbara County --Isla Vista Food Coop --Santa Barbara Foundation --Community Environmental Council

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			7.A.2: Identify and ensure regional food bank and gleaning entities are (or will be) consulted for determining a role with campus food/basic needs security efforts.	Document if/when you inquired with relevant community entities and what was the determined outcomes as relevant to your FAS-BN objectives. We are working closely with the SB County Food Bank and Santa Ynez Veggie Rescue. We will elaborate with the 17-18 EOY report.		Katie Maynard, Sustainability Coordinator (Staff) and Rodolfo Herrera, Food Bank Coordinator and Engagement Advisor (Staff)
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Item #	Area	Outcomes	Action Items	Measurement/Evaluation	Accomplished in FY 16-17 (Yes/No)?	Campus Lead
8	Basic Needs Security Data	8.A: Establish food/basic needs security data team leads on your campus to participate in ongoing campus and systemwide data discussions.	8.A.1: Identify, recruit, and coordinate higher education, food/basic needs, data analysis, and data visualization experts to campus basic needs security data team. For any campus that does not have data experts, systemwide leadership team will provide support from IRAP and NPI.	Document if this has already occurred. Further, note who is part of your campus level data team in the column to the right.(If you have not assembled your team please plan to report it in your 17-18 EOY report.) Partners on the Food Security Task Force manage and communicate most of the food security data, as documented on the far right column.	Y	Institutional Data Lead: Katie Maynard, Sustainability Coordinator (Staff) and Melissa Fontaine, Food Security Coordinator (Staff) ACHA/NCHA: Sharleen O'Brien, Director of Health and Wellness (Staff) Institutional Research Office, Budget and Planning (UCUES, etc) Basic Needs Committee Lead: Melissa Fontaine, Food Security Coordinator (Staff) Graduate Student Lead (If Applicable): We do not have a graduate student that works on the data team specifically Undergrad Student Lead (If Applicable): Policy and data analysis: Iris Chen (Summer 2017) and Kevin Sabellico (17-

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						18 school year) Data Visualization: Chinelo Ufodu, Food Security Communications Intern
	8.B: Establish campus food/basic needs security data strategy.	8.B.1: Identify and map campus basic needs security resources and services: where are they situated, who is their lead, what data already exists, what evaluation of services/resources exists, and what description and evaluation data is needed.	Have you completed your campus basic needs model map: Y/N Yes mapped and included all resources on the website	Y		Chinelo Ufodu, Food Security Communications Intern (Student) and Melissa Fontaine, Food Security Coordinator (Staff)
		8.B.2: Coordinate identification, sharing, analysis, evaluation, and reporting to campus and system leadership for all basic needs security services and resources provided.	Have you established your data and reporting process: Y/N See 8A We are able to share reports with the public, our campus, and system leadership through the Reports page on the food.ucsb.edu website (see link below). We also use Google Drive to share information with other campuses, and UC statewide partners. http://food.ucsb.edu/about/reports-and-toolkits	Y		Institutional Data Lead: Katie Maynard, Sustainability Coordinator (Staff); Sharleen O'Brien, Director of Health and Wellness (Staff) Basic Needs Committee Lead: Melissa Fontaine, Food Security Coordinator
		8.B.3: Identify and develop access channels for campus data that student and faculty researchers could use to inform ongoing working group efforts.	Have you established your campus data engagement process: Y/N	Y		Institutional Data Lead: Katie Maynard, Sustainability Coordinator (Staff); Sharleen O'Brien, Director of Health and Wellness (Staff) Basic Needs Committee Lead: Melissa Fontaine, Food Security Coordinator

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						Emily Hall, GFI Fellow (Student)
			8.B.4: Develop mechanism for student and faculty researchers to use to inform ongoing working group efforts	<p>Mechanism: We are currently working on a way to collect perm numbers of participants in our program more consistently. This will be helpful for researchers down the road. K. Maynard was also recently invited to join a Student Affairs Division Innovation Team to develop a collective solution for the campus.</p> <p>Have you started working with undergraduate researchers: Y/N</p> <p>If Y, how? We had an intern last year and will have another next year who focusing on analysis of the root causes of food insecurity and policy changes. They do some data analysis for us. (Nicholas Turton (16-17); Iris Chen (Summer 2017) Kevin Sabellico (17-18)</p> <p>Have you started working with graduate student researchers: Y/N</p> <p>If Y, how? We will be working with a graduate student funded via the Healthy Campus Network who will be doing some research on cross over projects between HCN and FST.</p> <p>Have you started working with staff researchers: Y/N</p>	Not sure	Katie Maynard, Sustainability Coordinator (Staff)

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				<p>If Y, how? Melissa and Katie collect administrative survey data on our programs and use that data to adjust future plans.</p> <p>We also work closely with our Institutional Research office and the Director of Health and Wellness who administers the ACHA/NCHA.</p> <p>Have you Started working with faculty researchers: Y/N</p> <p>If Y, how? Only with NPI for previous years, but we will be working with a faculty member, Lisa Leombruni on an evaluation project with HCN which will benefit FST due to cross over projects.</p>		
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Additional Campus Action Items for 2017-18

Use the space below, to list and describe any additional 2017-18 campus GFI F/BNAS Phase II action items that are not captured in the above table.

Item #	Area	Outcomes	Action Items	Measurement/Evaluation	Accomplished in FY 16-17 (Yes/No)?	Campus Lead
9	Growing food	Expand opportunities on campus to grow food. Include opportunities for food insecure students to grow their own food and for food to be grown that can be distributed through broader channels such as the AS Food Bank.	<p>--In Winter 2018, the Edible Campus Program Campus Farm will launch with a focus on growing food for the AS Food Bank. Students can also go to learn about gardening and farming.</p> <p>--Increase food production numbers for the Urban Orchard and the Hydroponic Vertical Gardens.</p> <p>--Greenhouse and Garden Project (GHGP) will offer engagement opportunities for non-members and increase outreach to underrepresented communities.</p>	<p>Pounds of food</p> <p># of students engaged in growing their own food</p>	<p>Ongoing (Y)</p> <p>The conceptual designs were completed for the campus farm and an archeological assessment was completed. In Summer 2017, we will be completing construction documents and CEQA.</p> <p>Two hydroponic vertical gardens were installed at the Recreation Center in 2017 and the Urban Orchard was expanded by four new trees to a total of 7.</p> <p>GHGP hired a student to increase outreach activities.</p>	Katie Maynard, Sustainability Coordinator (Staff)

Campus-Identified Challenges

Please list any campus-level challenges, issues, and risks to achieving your action items above as well as how you plan to address them. Please advise how the GFI co-chairs and UCOP support team can assist your group in addressing noted challenges.

We do not have any additional challenges that we need help with at this time. We have a great team of stakeholders helping us to address the little hurdles. In terms of the big picture, we are still working on securing long term commitments for support to sustain this effort, but that is something I know that all the campuses are working hard on.

Funding and Resource Budget Outline

Please include a clear budget outline for the \$151,000 provided by GFI and UCOP for 2017-18. Note that the \$151,000 is to be used specifically for food/basic needs access and security efforts as outlined in the August 19, 2016 letter from President Napolitano. In addition, please identify any other campus-based matching resources to leverage your impact between now and June 2018.

Item #	Description: Note which numbered action items listed above is supported by this funding	Amount Used From \$151,000	If applicable: identify additional, funding amount & funding source, allocated beyond UCOP Funding.
1	Food Security Coordinator (Professional Staff) Items 1A.1, 1B.1, 1B.2, 2A.1, 2B.1, 2B.1, 2B.2, 2B.3, 3A.1, 3B.2, 3B.2 3B.3, 3B.4, 3B.5, 3B.6, 3B.7, 3B.8, 3B.9, 4A.1, 4B.2, 4B.4, 4B.5, 5A.1, 5B.1, 5B.2, 5C.1, 5D.1, 5D.2, 5D.3, 6A.1, 6B.1, 7A.1, 7A.2, 8A.1, 8B.1, 8B.2, 8B.3, 8B.4	\$57,723.04	Funding Amount: \$25,000 Funding Source: UCSB Sustainability gives Katie Maynard's time for free who supervises this person and also directly puts time into the Food Security efforts of UCSB.
2	Financial Crisis Response Team 3A.1, 3B.2, 3B.2 3B.3, 3B.4, 3B.5, 3B.6, 3B.7, 3B.8, 3B.9, 4A.1, 4B.2, 5A.1, 5B.1, 5B.2, 5C.1, 5D.1, 5D.2, 5D.3, 6A.1, 6B.1, 8A.1, 8B.1, 8B.2, 8B.3, 8B.4	\$10,000	Funding Amount: \$20,000 Funding Source: In-kind time from various staff

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3	<p>Communications Intern <i>1A.1, 1B.1, 2A.1, 2B.1, 3B.4-3B.9, 4B.4-4B.5, 5D.1, 5D.3, 7A.1, 8B1-8B.4</i></p>	\$6,200	<p>Funding Amount: \$4,000 Funding Source: UC GFI Student Engagement Ambassador (who has a broader scope than food security but will work closely with this person)</p>
4	<p>Communications Budget <i>Items 1B.2, 2A.1, 2B.1-2B.3, 3B.5-3B.9, 4B.3-4B.4, 8B.1-8B.2, 9</i></p>	\$6,000	<p>Funding Amount: \$2,000 Funding Source: Office of Financial Aid and Scholarships (for a student to increase visibility of food security resources, primarily CalFresh)</p>
5	<p>Film and Photography Intern <i>1A.1, 1B.1, 2A.1, 2B.1, 3B.4-3B.9, 4B.4-4B.5, 5D.1, 7A.1, 8B1-8B.4</i></p>	\$2,100	<p>Funding Amount: \$2,100 Funding Source: Work Study</p>
6	<p>Food, Nutrition and Basic Skills Program <i>1B.2, 2A.1, 2B.1, 2B.1, 2B.2, 2B.3, 3A.1, 3B.2, 3B.2 3B.3, 3B.4, 3B.5, 3B.6, 3B.7, 3B.8, 4B.3, 4B.4, 7A.1, 8A.1, 8B.2, 8B.3, 8B.4</i></p>	\$23,649	<p>Funding Amount: Funding Source:</p>
7	<p>Campus Policy Intern <i>1A.1, 1B.1, 2A.1, 2B.1, 3B.4-3B.9, 4B.4-4B.5, 5D.1, 7A.1, 8B1-8B.4</i></p>	\$6,200	<p>Funding Amount: \$5,000 Funding Source: Financial Aid (for a student to focus on issues of underrepresented students)</p> <p>Funding Amount: \$5,596.40 Funding Source: Healthy Campus Network (for a position doing similar work but focusing on staff/faculty)</p>
8	<p>Food Recovery Intern <i>1A.1, 1B.1, 2A.1, 2B.1, 3B.4-3B.9, 4B.4-4B.5, 5D.1, 7A.1, 8B1-8B.4</i></p>	\$3,000	<p>Funding Amount: \$8,000 Funding Source: TGIF</p>

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9	Food Security Leadership Retreat 3A.1, 3B.1, 3B.2, 3B.3, 3B.8, 4A.1, 4B.3, 4B.4, 9	\$2,700	Funding Amount: In kind time of Katie Maynard to offer the trainings and organize the event Funding Source: UCSB Sustainability
10	Edible Campus Program 3A.1, 3B.1, 3B.3, 3B.8, 9	\$6,500	Funding Amount: \$192,136.29 Funding Source: Various internal and external donors and grants
11	EBT Access on Campus 4A.1, 4B.2, 4B.3, 4B.4, 5A.1, 5B.2,	\$10,000	Funding Amount: Farmers Market received a free machine Funding Source: State of CA
12	Grocery Store Voucher Program 3B.8, 5A.1, 5D.2, 6B.1, 7A.1	\$5,000	Funding Amount: None Funding Source: 0
13	CalFresh Outreach 1A.1, 1B.1, 2A.1, 2B.1, 3B.4-3B.9, 4B.4-4B.5, 5D.1, 7A.1, 8B1-8B.4	\$7,000	Funding Amount:\$10,000 Funding Source: Office of Financial Aid and Scholarships (for 5 student Calfresh Advocates)
14	Misc expenses not covered above	\$4,927.42	Funding Amount: Funding Source:
Total		\$151,000	

Other Funding

Please describe pending and confirmed campus finances for 2017-18 and beyond (separate from UCOP funding) that will be used to support food/basic needs security work on your campus.

Item #	Description	Funding Description: Source, Longevity (one time, repeats x times, ongoing, etc), and Amount.	Funding Gap: Does this item require additional funding? If so, identify area and gap amount.
1	Associated Student Food Bank	Source: Student Fees Longevity: Fairly stable. They are reaffirmed every few years but lock in fees are rarely removed. Amount: \$211,393	Area: Campus Food Pantry Gap: The campus food pantry has been growing at an exponential rate since they started. Though we have resources for the current capacity we are having challenges growing the ASFB at the rate needed to meet the need and improving quality.
2	Health and Wellness Nutrition Programs	Source: Health and Wellness Program Longevity: Some support ongoing Amount: Approximately \$60k	Area: Support for the Food, Nutrition and Basic Skills Program among other programs Gap: Health and Wellness has committed to a 50% time position (Jackie Ovalle) and 2 FNBS Interns. With current GFI funding we have 9 interns, so we will have to scale back post-GFI
3	Nutrition consulting by Danielle Kemp, Registered Dietician	Source: Residential Dining Longevity: Stable. This in-kind time from a registered dietician on staff Amount: \$1,000	Area: Support for the Food, Nutrition and Basic Skills Program among other programs Gap:
4	UCSB Sustainability	Source: Sustainability General Budget Longevity: Only for 17-18, will be re-evaluated in future years	Area: Staffing Gap: UCSB Sustainability donated time for creating the food security committees, managing

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		Amount: \$40,000-50,000	<p>them, and launching new programs this year. These launch efforts take additional resources beyond standard campus operations.</p> <p>Currently all of Katie Maynard’s time is being given free to the UC GFI work on our campus. Through the Food Security Taskforce, we have funding for a 50% time Food Security Coordinator, Melissa Fontaine. We do not have funding to continue Melissa’s work after June 2018 and this is essential for all of the work described in this implementation plan.</p>
Total			

Funding Sustainability: Please note how you envision aspects currently funded by UC GFI FAS-BN awards can be supported through existing or proposed campus funds/budgets. This question seeks to ascertain how you are currently engaging in longer term strategy program planning. Please also note areas of your program budget that will require outside and/or systemwide support to continue.

The Food Security Taskforce (our steering committee) at UCSB is working closely with the development office on campus to identify potential sources of external funds including both donors and grants. We are also working closely with departments on campus to see which departments are in the best position to take on elements of the programs/initiatives started by the FAS-BN work in a more ongoing fashion. We are particularly thankful to the Financial Aid Office, partners of the Financial Crisis Response Team, and the Health and Wellness program for their advance commitments to continuing this work after the GFI sunsets. We are also thankful to the programs that were started before the GFI and which will continue after the GFI in the area of food security, such as (but not limited to) the Associated Students Food Bank. Please note that the following chart only describes our longevity plan for the items in the 2017-2018 budget. We are also in the process of developing a plan for our 2018-2020 needs. During this next phase, some of our work will change and with it our funding priorities will also shift.

Aspects currently funded by UC GFI FAS-BN awards	Funding Description: Source, Longevity (one time, repeats x times, ongoing, etc), and Amount.	Funding Gap: Does this item require additional funding? If so, identify area and g
Food Security Coordinator	Source: No new source confirmed. Longevity: Hoping to use some of the AB 453 funding or external fundraising. We don’t have a solid longevity plan. It should be noted that we have found	Area: Coordination of committees and food security efforts. Communication efforts. Gap: Our immediate priority is continuing the 50% time position. We hope to expand this to 100% time. This is a critical and the one that it is most important that we find funding for by June 2018.

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	it difficult to cover staff time with donor funds. Amount: \$54,000 for 50%.	
Financial Crisis Response Team	Source: Financial Aid and external development. We are working with Development to make this a priority area, but they are still developing leads. Longevity: Financial Aid is committed to this team and the team will continue in some fashion. Currently the team distributes meal vouchers which we do not have a long term funding source for. Amount: \$35,000	Area: Emergency Financial Need Gap: Meal Vouchers
Communication, Videos, & CalFresh Promotion	Source: Admissions, financial aid, and CalFresh have been working on joint messaging and that would likely continue. That said, funding for communications would likely go back to relying on the budgets for individual programs and so flyers/promotions/ads would likely go back to focusing on specific programs rather than central branding. For CalFresh we will have continued support from CalFresh Advocates but we wouldn't have the funding for the broader campaign. Longevity: Reduced exposure Amount: \$15,100	Area: Communication Gap: Broad and cohesive branding. High visibility campaigns.
Food, Nutrition, and Basic Skills Program	Source: Health and Wellness Longevity: Core program will continue with 50% time professional staff and 2 interns. Amount: Approximately \$60k contributed by Health and Wellness amount needed \$23,649	Area: Basic Needs Workshops, including coordinating across multiple programs Gap: To keep the program at its current scale, we would need \$24k annually. Program v this funding.
Food Policy	Source: Financial Aid currently pays for one student to focus on policy interventions within underrepresented communities. This was a match to the other student, which the FAS -BN funding covered. If GFI Fellows continue, that could be a source. Maybe seek fellowship/research funding from national agencies? Longevity: The interns working on food policy are doing innovative work to	Area: Innovative solution based policy research Gap: Without funding for students to scope our new solutions, we would focus more in maintai

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	<p>identify new solutions. I would expect that this position will divide into different positions focusing on specific solutions in future years. As those positions evolve, we can identify alternate funds though we are concerned about whether the GFI fellows will also not be an option for next year. Amount: \$6,500/student annually</p>	
Food Recovery	<p>Source: Food Recovery Network and TGIF Longevity: The food recovery program is being designed to be very low cost and to run with mostly volunteer support. We are thankful for the internship funding this year to do all the complicated work of launching a new program. Our hope is that in future years when the program is just in a state of maintaining, we won't need as much funding. We will also purchase core supplies like bikes and coolers for transportation this year and those supplies will continue to be used in future years. Some of our funding this year also comes from TGIF. Amount: FRN nationally offers small stipends annually for basic supplies</p>	<p>Area: Food recovery Gap: We have a solid plan for next year and do not expect a gap.</p>
Food Security Leadership Retreat	<p>Source: Sustainability Longevity: Depends on other competing financial needs each year. UCSB Sustainability sometimes offers an overnight leadership retreat for student interns. Whether this is offered depends on the other financial needs that year. We have a tight budget and so are always making trade offs. When the retreat isn't offered we do smaller local trainings. Amount: \$2,700</p>	<p>Area: Student training and leadership development Gap: Local retreats allow us to dive into deeper more in depth trainings. We also create space relationships with each other. We find that students that attend a retreat early in the year together build throughout the year.</p>
Edible Campus Program	<p>Source: Diverse external donors Longevity: The current focus is on launching the student farm. Once that occurs, we will be able to maintain the farm through support of AS DPW. Future fundraising will be focused on developing and expanding programming. Amount: We expect to raise the launch funds by January 2018. Future programming costs could be anywhere from \$10k-\$200k per year depending on programming selected.</p>	<p>Area: Food production, experiential learning, and reconnecting students to their food system Gap: Programming post- farm launch</p>
Expanding EBT	<p>Source: State of CA offers grants for some of the equipment</p>	<p>Area: EBT Expansion</p>

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	<p>Longevity: We currently only need funding for starting EBT acceptance, not for continuing it. We will need more funding once we are ready to expand to more locations on campus.</p> <p>Amount: We are still working on specific numbers for this.</p>	<p>Gap: Expansion to new locations.</p>
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